

Position Description

Women's Health General Practitioner



Responsible to	The Management Committee via the Manager
Delegation	The Women's Health GP reports to the Manager
Status	Permanent part-time
Hours of work	As negotiated
Award/Grade	Above award wage @ \$145 per hour
Probationary period	All permanent positions at BMWHRC are subject to a three-month probationary period

Being female is considered a genuine occupational requirement of this position.

Exemption is claimed in accordance with the NSW Anti-Discrimination Act (1977) under Section 31 (2) (h) of the Act.

POSITION SUMMARY

To provide clinical services including assessments, interventions, follow-up and referrals as part of a multidisciplinary team, working within this framework.

The job responsibilities for all staff are to include but are not limited to the following:

1. Clinical Services

- Provision of women's health clinics offering gynaecological screening and assessment including cervical screening, breast checks, pelvic examination, sexually transmitted infection screening and diagnosis, pre and post termination counselling and assessment, information and assessment on women's health issues such as menopause, contraception, pregnancy, including antenatal care and fertility.
- Provision of mental health consultations including referral to mental health services, psychiatrists and counsellors.
- Work closely with the Women's Health Nurse and provide consultation and supervision as required
- Maintain a strong theoretical understanding of women's health and observe appropriate practice standards
- Provision of appropriate referrals to external specialists, GPs, sexual health clinics and mental health practitioners
- Adhere to RACGP Infection Control Policy and BMWHRC Infection Control policies
- Ensure medical registration and insurances are kept up to date, providing a copy to the Centre administration.

2. Client and community education

- Provision of client education in relation to health prevention and health promotion
- Deliver training on women's health issues to non-medical staff members

3. Meetings

- Participate in team meetings

4. Documentation

- Maintain accurate case files and statistical records
- Contribute to policy development particularly as it relates to medical practice

BMWHRC CORE DUTIES FOR ALL STAFF

Refer to Appendix 1 for list.

SELECTION CRITERIA

Essential Criteria

Demonstrated skills in the following:

- Experience as a GP with current National Registration
- Minimum 1-2 years' experience in sexual and reproductive health/women's health
- FPAA National Certificate in Reproductive and Sexual Health
- IUD Insertion and Implanon Insertion/Removal Certificate
- Demonstrated commitment to a social view of women's health & ability
- Vocational Registration / Current provider number
- to work within a multi-disciplinary team
- Knowledge and understanding of mental health issues that affect women
- Ability to work within a trauma informed, feminist model
- Commitment to work within the philosophy of the BMWHRC women's health centre (i.e., recognition of women's right to self-determination, diversity and inclusivity).
- Insight into health issues of women who have or are experiencing domestic/family & gender-based violence
- Effective communication skills, verbal and written
- Ability to successfully complete the Working with Children Check
- Ability to provide a National Police Check certificate

Desirable Criteria

- Some experience working with women within the NSW Women's Health framework priority populations, ie LGBTIQ+, CALD, disability, socio-economic disadvantage, carers, etc.
- Masters in women's health or Diploma of Obstetrics and gynaecology
- Ability to undertake antenatal care and GP Shared Care
- An interest in working with young people as part of our Centre's young women's drop-in clinic

**I have read and understood the contents of this Contract of Employment and Job Description.
In signing this contract, I agree to be bound by the terms and conditions contained within and abide by
the duties as specified in the Job Description.**

Signature of Employee: _____

Date: _____

Signature of Employer: _____

Date: _____